



Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted **solely** on the extent to which they meet these requirements.

Job title: Deputy Director (Distinguished Policy Fellow), Just Transition Finance Lab

Department/Division: Grantham Research Institute on Climate Change and the Environment
Accountable to: Executive Director (Professor in Practice), Just Transition Finance Lab

Competency	Criteria	E/D
Knowledge & experience	<ul style="list-style-type: none"> Bachelor's degree in a field closely related to the Lab's activities, e.g., environmental/energy policy, corporate sustainability, economics, finance, accounting, or management 	E
	<ul style="list-style-type: none"> Postgraduate degree in field closely related to the Lab's activities, e.g., environmental/energy policy, corporate sustainability, economics, finance, accounting, or management 	E
	<ul style="list-style-type: none"> Demonstrable professional experience of and commitment to sustainability and social inclusion 	E
	<ul style="list-style-type: none"> Significant professional experience in senior management/strategic roles with outstanding organisational and leadership abilities 	E
	<ul style="list-style-type: none"> Experience of budget management, fundraising and building and maintaining relationships with funders 	E
	<ul style="list-style-type: none"> A track record in senior, complex programme management including, potentially, in new initiatives. 	E
	<ul style="list-style-type: none"> Experience of overseeing core operational functions including HR and finance 	E
	<ul style="list-style-type: none"> Strong analytical and quantitative skills, with a track record of contributing to rigorous, research-based, analysis 	E
	<ul style="list-style-type: none"> Outstanding organisational and leadership abilities 	D



	<ul style="list-style-type: none"> • Extensive experience of senior stakeholder management, for example in academia, business, civil society, finance and policymaking. • Experience of working in sustainable finance or sustainable business operations • Working knowledge of performance and impact measurement 	<p>D</p> <p>D</p> <p>D</p>
Communication	<ul style="list-style-type: none"> • Excellent writing skills, and able to produce high quality strategic and impactful outputs • Excellent and proficient IT skills, including PowerPoint, creation and development of databases and use of related software • Excellent interpersonal and communication skills, both written and oral, with the ability to communicate with internal colleagues, collaborating institutes and external bodies • Aptitude in decision-making and problem-solving • Experience of cross-sector collaboration, partnerships and problem-solving • Excellent presentation skills, delivering presentations to diverse and sometimes large audiences • Experience of report-writing to funders 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>D</p>
Teamwork and motivation	<ul style="list-style-type: none"> • Ability to lead teams to ensure the delivery of common objectives, while allowing personal growth of individual team members • Ability to both work independently and as part of a team to help co-lead the Lab within the Grantham Research Institute and across the LSE • Ability to work in a fast-paced and international work environment • Ability to self-learn and keep pace with developments in the complex and dynamic area of the just transition 	<p>E</p> <p>E</p> <p>E</p> <p>E</p>

E – Essential: requirements without which the job could not be done.

D – Desirable: requirements that would enable the candidate to perform the job well.