



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title:** Research Fellow in International Social and Public Policy

**Department:** Social Policy

**Accountable to:** Co-Director, LSE-Fudan  
Research Centre for Global Public Policy

### Job Summary

The post holder will conduct high quality research on topics that fit within international social and public policy, broadly defined. These include, but are not limited to: development, poverty & inequality, public health, education, migration, work, environment & climate change using global or comparative perspectives, including the study of China. Particular research initiatives will be dependent upon the expertise of the post-holder.

As well as undertaking their own high-quality research and scholarship in their particular discipline and fields, the post-holder will foster and promote research collaborations between LSE scholars and those at Fudan within the broad theme of 'China and the World'.

No formal teaching responsibilities are required of this role, though the post-holder will have the opportunity to take on some relevant teaching work upon mutual agreement with the Department. The post-holder will be expected to engage with LSE students about their research, and to promote the inclusion of students in the research and research-dissemination activities of the Unit.

### Duties and Responsibilities

#### Range of Research Activities and Responsibilities

- Contributing to the scholarship and intellectual life of LSE and the Department of Social Policy by conducting research which will enhance LSE's reputation as a research-led teaching institution, with appropriate mentoring from the department.
- Planning of academic research conferences and other academic initiatives in line with the mission of the Centre.
- Identifying potential contributors to the Centre's activities from both Fudan University and LSE.
- Assisting with the management of a 'bid fund' of monies that enables scholarship from LSE and Fudan University.
- Developing a coherent programme(s) of research.
- Demonstrating the ability to analyse and research complex ideas, concepts or theories and applying appropriate methodologies.
- Formulating peer reviewed research grant applications.
- Leading a small project team or assisting in the running of a large research group.
- Developing a body of high-quality publications in peer reviewed outlets.
- Acting as a reviewer for academic journals and research grant applications.



- Initiating and sustaining links with external bodies to foster collaboration and influence decision-making.
- Presenting research at national and international conferences.
- Organising conferences, seminars and workshops.
- Developing creative approaches to research challenges.
- Acting as a point of reference for others and contributing to the development of new knowledge and understanding within the field.
- Developing a national/international reputation for research in their area of expertise.

**Activities relating to administration and management may include:**

- Playing a constructive role in the life of the Centre/Institute/Department.
- Training and managing the work of research assistants.
- Supervising Masters students.

**Activities related to teaching may include:**

- Giving occasional lectures based upon post-holders areas of expertise.
- Occasional teaching, based upon mutual agreement with the Department.

All of the above subject to the contractual obligations imposed relevant funding agreements and with the Head of Department.

**Flexibility**

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

**Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

**Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

**Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.