



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title:** Policy Fellow (CETEx – EMDE Monetary and Financial Markets)

**Department/Division:** Grantham Research Institute on Climate Change and the Environment  
**Accountable to:** Senior Policy Fellow

### Job Summary:

The Grantham Research Institute on Climate Change and the Environment (GRI) has established a new Centre for Economic Transition Expertise (CETEx), focused on leveraging, strengthening and amplifying research, and developing well targeted policy analysis and other outputs, by convening policymakers, and by providing technical support, assistance and capacity-building. This new centre will support the reforms necessary to deliver sustainable, inclusive and resilient economies and financial systems around the world.

The postholder will lead policy and research projects related to monetary and financial policy as part of a newly established EMDE programme at CETEx. As a Policy Fellow within CETEx at the Grantham Research Institute (GRI), they will conduct research, develop policies and lead engagements that will support policymakers in EMDEs such as India. The postholder will employ their reputation for rigorous policy-related research and related activities at a senior level to ensure that research outputs have demonstrable impact and inform the monetary and financial policy of beneficiary countries.

### Duties/Responsibilities

Knowledge engagement, impact, user-focused and policy-oriented work:

- Lead key aspects of a research, policy and engagement programme at the institute on how central banks and financial supervisors can use their tools to support a low-carbon and climate-resilient development in emerging markets and developing economies (EMDEs)
- Conduct rigorous, research-based, and policy-oriented analysis, in collaboration with the other Institute colleagues, as well as external key stakeholders in academia, central banks, supervisors and international financial institutions located in G20 EMDEs such as India, South Africa or Mexico
- Produce a range of policy-relevant outputs of high-quality, including policy reports and briefings, policy blueprints and presentations aimed at accelerating funding for low-carbon or climate-resilient activities or sectors in EMDEs. The Policy Fellow may also support colleagues to produce outputs in academic outlets
- Conduct relevant engagement activities, including conferences, bilateral meetings, seminars and workshops, as well as present at relevant convenings to disseminate findings
- Provide expert advice and capacity building support to senior policy experts and policymakers to ensure that outputs are understood and inform decision-making
- Contribute to the intellectual shape and design of the Centre of Economic Transition Expertise's (CETEx) EMDE research programme by identifying topical, policy-relevant research questions for central banks and financial supervisors and integrating these into the research and policy strategy
- Contribute to the preparation of grant proposals and other fund-raising activities that include



information about the Institute's policy analysis activities

- Initiating and developing links with contacts and networks inside and outside the LSE, including those in other educational institutions, central banks, supervisors and international financial institutions to actively foster collaboration
- Provide regular verbal and written updates on progress to funders of the programme

Management and leadership of projects:

- Leading small projects and coordinating the work of Policy Fellows and Policy Analysts
- Supporting and supervising the work of Policy Analysts to achieve common goals

Activities relating to departmental/school management and administration:

- Work with the communications team to enhance the impact of outputs and activities
- Attend and participate in meetings, seminars, away days and other activities relating to the Institute's purpose and organisation
- Contribute to the implementation of the Institute's organisational strategy and, as appropriate, to the Institute's other strategies
- Enhance the impact of the Institute's research strategy, particularly through liaison with the leaders and other members of relevant research themes
- Behave and act in a way that is consistent with the purpose and principles of the Institute, and the values and aims of the LSE
- Contribute to the activities of other parts of the LSE, including through the participation in networks of staff who carry out policy analysis and engagement activities

### **Flexibility**

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

### **.Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

### **Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

### **Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.