



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Policy Analyst (Nature and Central Banking)

Department/Division: Grantham Research Institute on Climate Change and the Environment
Accountable to: Elena Almeida (Senior Policy Fellow)

Job Summary

The Grantham Research Institute on Climate Change and the Environment (GRI) has established a new specialist sub-centre – the Centre for Economic Transition Expertise (CETEx) – focused on leveraging, strengthening and amplifying research, and developing well targeted policy analysis and other outputs, by convening policymakers, and by providing technical support, assistance and capacity-building. This new centre will support the reforms necessary to deliver sustainable, inclusive and resilient economies and financial systems across Europe.

We seek to appoint a Policy Analyst to work on policy-oriented research projects within the Monetary and Financial Markets research stream of CETEx, contributing to a major sustainable finance programme focused on the role of central banks and financial supervisors in the context of nature loss and deforestation.

They will contribute to conducting policy-oriented analysis, writing up research-based policy-relevant outputs in collaboration with research and policy staff, helping in the organising and conducting of engagement activities, undertake reporting activities on programme progress with support from the Senior Policy Fellow, and contributing to initiating, developing and sustaining links with contacts and networks.

Duties and Responsibilities

The Policy Analyst will conduct analysis and research and contribute to the writing of policy and research papers. They will also work closely with, funders, senior researchers, and financial policymakers to help deliver research. The post holder will provide

- Regular coordination of research-based policy outputs related to nature loss and implications to economic and financial policymakers, including but not restricted to policy briefs, working papers, presentations, or blogs, in a timely manner which contribute to the overall research project (e.g., internal and external project management, project communications, etc.)
- Research, write and contribute to finance- and policy-oriented outputs related to nature loss and implications to economic and financial policymakers, including briefing and research papers and presentations
- Contribute to the organisation of engagement activities related to nature risks and financing nature conservation with policy audiences in the public and private sectors, nationally and internationally.
- Contribute to initiating, developing and sustaining links with contacts and networks inside and outside LSE including those in other educational institutions, businesses, policy networks, and professional organisations to actively foster collaboration



- Conduct analysis and research, including data gathering, processing, analysis and visualisation, aimed at decision-makers, either independently or as part of a team
- Maximise the external impact and visibility of GRI and CETEx, including presenting at Institute and external events
- Help in the organising and conducting of engagement activities (such as conferences, seminars, and workshops) with the relevant stakeholders (including central banks and supervisors), to ensure that research outputs have demonstrable impact and inform the public debate
- Support the public outreach and media engagement activities that are related to the work of the CETEx team, maintaining networks and coordinating dissemination activities
- Work as part of a team within the GRI and contribute to the broader CETEx team on cross-cutting issues

Other responsibilities may include:

Playing a constructive role in the life of the Institute, working with the team and GRI colleagues to help shape and implement the vision for the project, and supporting the team in coordinating the overall delivery of all aspects of the project - ensuring that it delivers according to the agreed vision and strategy, coordinate management reporting processes including scheduling check-ins with team members and external stakeholders.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.