



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: LSE Fellow in Economics and Public Policy

Department: School of Public Policy

Accountable to: Academic Director

Job Summary

The School of Public Policy was founded in September 2018 and is one of LSE's newest departments. Its degree portfolio consists of a two-year Master of Public Administration (MPA) degree, which has run since 2003, and a new one-year Master of Public Policy (MPP) which welcomes its first cohort of students in September 2019.

The School of Public Policy is a highly international environment with students from over 35 nationalities represented at any one time. The focus of our teaching and scholarship reflects this international diversity. The teaching of the School of Public Policy is at the graduate level only.

An LSE Fellow is a career development post which allows aspiring academics who are post PhD, or close to PhD completion, the opportunity to gain experience in teaching and research. They are essentially post-Doc positions with which the LSE attracts aspiring and talented early stage academics who are not yet ready to take on career track academic positions.

We are now seeking a LSE Fellow to contribute to the teaching of core courses in economics and quantitative approaches to public policy (although teaching on other courses may be considered depending on the specialisms of the successful candidates(s)). The teaching of the School of Public Policy is highly interdisciplinary and highly applied. Within that context, the teaching of economics reflects LSE's institutional strengths through its emphasis on rigorous and empirical methods to explain the motivations of different actors in policy making and the causes of other political and policy phenomena.

In addition, the role of LSE Fellow is an opportunity to join LSE's world-leading and vibrant research community in the social sciences. Faculty of the School of Public Policy will ensure the integration of the post-holder into that research community, in which s/he will be expected to play a full part.

Duties and Responsibilities

- Contributing to the scholarship and intellectual life of LSE and the School of Public Policy by conducting teaching and research which will enhance LSE's reputation as a research-led teaching institution, with appropriate mentoring from department.
- Supervising, teaching and examining masters level students through lectures, seminars, course work and tutorial.
- Identifying learning needs of students; helping to define learning objectives and to provide appropriate support.



- Acting as an Academic Mentor (personal tutor/supervisor) and providing pastoral care.
- Supervising Academic Mentees for dissertations, policy papers and similar work, participating in workshops throughout the year and referring mentees to expert advisors where appropriate.
- Holding regular office hours for students on the course (at least 2 hours per week).
- Providing formative and summative feedback on assessments in line with department and institutional expectations.
- Undertaking examination-related duties, such as exam and dissertation marking, as required.
- Participating in regular teaching meetings, with academics and administrators involved in the course, with appropriate mentoring.
- Managing academic administration arising from teaching responsibilities – e.g. class preparation and marking, with guidance as required.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.