



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken, as those can be varied from time to time at the discretion of the School in consultation with the postholder.

Job title: Executive Director, Centre for Economic Transition Expertise (Professor/Professor in Practice)

Department/Division: Grantham Research Institute on Climate Change and the Environment

Accountable to: Director of the Grantham Research Institute on Climate Change and the Environment

Job Summary

The Grantham Research Institute on Climate Change and the Environment has established a new specialist sub-centre, the Centre for Economic Transition Expertise (CETEx). CETEx focuses on leveraging, strengthening and amplifying research, as well as developing well targeted policy analysis and other outputs by convening policymakers and providing technical support, assistance and capacity-building. This new centre will support the reforms necessary to deliver sustainable, inclusive and resilient economies and financial systems across Europe. The centre will recruit, host, and convene leading experts and stakeholders from academia, central banks, supervisors, finance, the official sector and economic ministries, and international organisations to work together, develop tailored policy proposals and recommendations, in partnership with financial policymakers, and publish high-quality research and policy outputs.

The post holder will lead on developing CETEx' institutional and operational structure, have broad oversight of the centre's operations and, with the CETEx leadership team, contribute to advancing the content strategy and conducting high-level engagements with external stakeholders and audiences. The Executive Director will be part of the CETEx Leadership Team, which will comprise of a Global Director and two content Directors, who manage the Monetary and Financial Market (MFM) and Economic and Fiscal Policy (EFP) portfolios. The position also comes with the title Professor in Practice or Professorial Research Fellow, depending on the successful applicant's background (practitioner or academic, respectively). The position has a strong focus on leading the continued development of the CETEx content research and policy strategy as well as on the related institutional and budget development to implement the strategy. It is also a fundraising role in conjunction with the development of the centre's growth trajectory. This role will also play a leading role in the recruitment efforts of the team. The post holder will liaise with and support the vision of the Principal Investigator of CETEx.

Duties and Responsibilities

The post holder will contribute to the centre by:

Centre strategy

- Leading the centre's strategy, institutional and capacity development, including through chairing the centre's Management Committee and representing the centre during Advisory Board meetings
- Leading development of and prioritising the centre's research agenda by identifying key research questions and impact opportunities, working closely with CETEx Leadership Team
- Leading the implementation of the centre's research agenda by operationalising the delivery of policy and research priorities, as well as impact opportunities



- Leading budget and financial planning to ensure the long-term financial sustainability of the centre, including by cultivating and maintaining relationships with external funders
- Identifying opportunities and risks in relation to the centre's operational future direction, keeping abreast of institutional developments in the climate/sustainable finance, monetary, prudential and fiscal policy space in the EU, UK and beyond
- Identifying directions for the development of the centre's policy and research content and delivery methodologies and modalities, ensuring the work has a measurable impact on policy frameworks and remains cutting-edge
- Contributing to the development of arguments to enable policy and regulatory change by leveraging existing and new policy proposals and research to fill the gaps in the existing sustainable finance related policy and regulatory landscape

Management of the Centre's projects and staff

- Leading the development of the centre's annual budget, recruitment and contracting plan and ensuring the timely delivery of the CETEx leadership team's content priorities through high-level planning and coordination
- Operationalising and planning the centre's multi-stakeholder projects, identifying internal and external capacity and resource needs
- Contributing to career development and recruitment of the centre's senior staff, including experienced policy experts and researchers
- Overseeing the recruitment and contracting of external experts, including at the highest level of seniority, as contributors and consultants
- Ensuring all activities of the centre are undertaken appropriately within the management structures of the Grantham Research Institute, and wider LSE provisions

Relationships

- Leading, with the CETEx leadership team, the operationalisation of the centre's wider content strategy by identifying ways to work with key stakeholders and external consultants, including technical experts outside of the centre and senior executives within key official sector institutions
- Representing the centre at a high level in its relationships with the centre's funders and other external stakeholders
- Engaging external audiences at the highest level, such as by serving on advisory bodies, providing expert opinion and commentary, building high-level networks, and giving invited presentations at national and international conferences, seminars, and workshops
- Support the vision and mission of the Principle Investigator as the key interface with the funder and architect of the programme

Communication of research outputs

- Ensuring the resourcing of cutting-edge, high-quality, and policy-relevant communication of the centre's research and policy work
- Establishing and maintaining, as part of the CETEx leadership team, a strong, mutually enhanceive relationship with senior leaders across the sustainable finance policy sector, represent the centre and communicate its outputs at the highest levels

Other responsibilities

- Contributing to strategic deliberation and decision-making at university level, e.g., through membership of School committees, where appropriate
- Contributing to the development of the Grantham Research Institute research strategy
- Contributing to developing strategies for capacity building, including training

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial



changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.