



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the post-holder.

Job title: Research Officer

Department/Division: Middle East Centre
Accountable to: Director of the Middle East Centre

Job Summary:

The LSE Middle East Centre provides a central hub for the wide range of research on the region carried out at LSE. The Centre promotes both specialized knowledge and public understanding and has outstanding strengths in interdisciplinary research and in regional expertise. As one of the world's leading social science institutions, LSE comprises departments covering all branches of the social sciences. The Middle East Centre harnesses this expertise to promote innovative multidisciplinary research and understanding of the region.

The Research Officer will assist Dr Michael Mason, Centre Director, in running research activities on the environmental geography/political ecology of the Middle East and will also produce independent original research. The Research Officer will contribute to the wider research activities of the Middle East Centre.

Duties and Responsibilities

Range of Research Activities and Responsibilities

- Support the Director of the Middle East Centre in planning and running research activities on the environmental geography/political ecology of the Middle East
- Develop own programme of high-quality research
- Present research at events within LSE and externally, including at academic conferences
- Publish research findings through the Middle East Centre and in peer reviewed journals or books
- Assist Director of the Middle East Centre and centre colleagues in the editing, administration and production of publications
- Support other Middle East Centre colleagues in the running of their research activities

Planning, Communications, Impact and Teamwork

- Promote and disseminate widely own research and that of colleagues working on the subject
- Initiate and sustain links with colleagues and external parties to promote awareness of the research and foster collaboration
- Assist with planning, communications and administration
- Assist the MEC team with the running of events, including chairing
- Make a strong contribution to the research environment of the MEC

**Flexibility**

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

The post holder will be required to work full time in the Middle East Centre and the post will involve travel to the region.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.