



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: LSE Fellow in Advanced Quantitative Methods

Department: Department of Methodology

Accountable to: Head of Department

Job Summary

The post holder will contribute to the scholarship and intellectual life of the Department and LSE by delivering teaching and research which will enhance the School's reputation as a research-led teaching institution. In close collaboration with the PhD Academy, the post holder will contribute to the development and delivery of methodological training for doctoral level students across the School. With appropriate mentoring from the Department of Methodology, the post holder will contribute to the enhancement of LSE PhD students' learning experience whilst gaining teaching experience and developing their research career.

Duties and Responsibilities

Following a successful funding application to ESRC, LSE will, from September 2024, commence a new phase of its Doctoral Training Partnership (DTP) with an enhanced focus on methodological training and professional development of our PhD students. Working closely with the Deputy Director of the DTP, the successful candidate will contribute to the development and implementation of a programme of methodologically focused short courses offered by the Department of Methodology. The short course programme will be open to PhD students across the School as well as to students from other ESRC Doctoral Training Partnerships, both in person and online. The post-holder will contribute to the overall development and management of the programme as well as teaching on courses in their areas of methodological expertise.

Depending on experience, the post holder may also contribute, together with colleagues in the Department of Methodology, to the department's existing curriculum of teaching of methodology courses to Masters and undergraduate students.

The general duties and responsibilities of an LSE Fellow are as follows:

- Delivering high-quality teaching (lectures and seminars) to undergraduate and postgraduate students, face-to-face and online.
- Identifying the learning needs of students, defining appropriate learning objectives and providing them with appropriate support.
- Preparing, marking and providing feedback on formative and summative work, including coursework, exam papers and dissertations.
- Participating in regular teaching meetings with academic and professional services staff.
- Working closely with professional services staff to ensure the smooth running of all aspects of



teaching and assessment.

- Holding regular office hours.
- Acting as an academic mentor and providing pastoral care.
- Supervising mentees for their end of year dissertation, participating in dissertation workshops throughout the year and referring supervisees to expert advisors where appropriate.
- Developing a research programme and publication record - e.g. through publication(s) arising from the PhD or post-doctoral research.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.