



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Senior Policy Fellow

Department/Division: Centre for Economic Transition Expertise

Accountable to: Sini Matikainen, Director of Economic and Fiscal Policy

Job Summary:

The Senior Policy Fellow will lead CETEx's programme of work on economic and fiscal policy in the European Union, within the Economic and Fiscal Policy (EFP) team. The post-holder will undertake sustained, rigorous, user-focused and policy-oriented analysis on fiscal policy, public investment, and climate-related economic issues. They will produce research-based policy-relevant outputs of very high quality for government and international audiences, achieve excellence in impact and engagement at a senior level with European policymakers and relevant national and international organisations, and make substantial contributions to CETEx's strategic direction, management of project teams, and departmental administrative and collegial activities. The post-holder will have a proven reputation for rigorous, user-focused analysis and policy-oriented work, demonstrated through successful influence on government policy and sustained senior-level engagement nationally and internationally.

Duties/Responsibilities or HERA Competencies

Knowledge engagement, impact, user-focused and policy-oriented work

- Conduct rigorous, research-based, user-focused and policy-oriented analysis on economic and fiscal policy for sustained climate action in European Union member states, potentially including on tax, investment, fiscal rules and economic policy reforms.
- Produce research-based policy outputs of very high quality, including policy briefs, reports, working papers, closed-door supporting papers for policy makers, commentaries, and presentations, that contribute substantively to CETEx's economic and fiscal policy programme and inform senior decision-makers in the European Commission, finance ministries in EU member states, and other relevant organisations, governments, and international institutions.
- Conduct engagement activities at all levels, such as providing expert opinion and commentary to the organisations including governments, international organisations, funders, media outlets, and political stakeholders. Build networks in the area and present policy work to national and international audiences at conferences, seminars and workshops. Submit evidence to public inquiries or evidence sessions, to ensure that research outputs on economic and fiscal policy show impact and inform public demand.
- Convene and participate in multi-stakeholder networks and initiatives to coordinate research efforts and maximize policy impact across the economic and fiscal policy community.
- Identify emerging, policy-relevant research questions and help intellectually shape and design of CETEx's research agenda on driving public investment in driving the low-carbon transition and adapting to the impacts of climate change. Lead others to contribute to this research agenda.
- Support the broader management team in attracting external funding for policy-relevant research, and contribute to funding proposals, reports, and presentations, where necessary.



- Work with the communications team to enhance the impact of outputs and activities.

Management and leadership of projects

- Help lead the intellectual shape and design of the European side of the EFP policy research programme by identifying topical, policy-relevant research questions and effective engagement and impact activities in the context of the broader sustainable economic transition that are relevant for economic and fiscal authorities.
- Contribute, and lead others to contribute to, the wider EFP research programme.
- Working closely with the EFP Director, play a leading role in the organisation and planning of CETEx's economic and fiscal policy programme in the EU.
- Help co-ordinate the team's collaboration with teams across CETEx on cross-cutting projects, e.g. on tax, subsidy reform, or industrial strategy.
- Mentor more junior colleagues, supporting their development, overseeing their work, and helping to build the Centre's capacity and expertise.

Activities relating to departmental /School management and administration may include:

- Supporting and leading junior staff through sharing expertise, advising on career development and contributing to the intellectual life of the Centre.
- Sustain links with CETEx's funders, in collaboration with CETEx's management team.
- Contributing to the overall management and strategic development of CETEx, participating in management meetings, budget planning, strategic planning discussions, and cross-programme coordination.
- Providing advice to the Executive Director and senior management team on programme development, external engagement, research strategy, stakeholder management, and Centre growth.
- Attend and participate in meetings, seminars, awaydays and other activities relating to the new Centre's and the broader LSE community's purpose and organisation.
- Supporting and, where appropriate, leading recruitment activities for policy and research roles within CETEx.
- Behave and act in a way that is consistent with the purpose and principles of the Institute, and the values and aims of the LSE.
- Contribute to the activities of other parts of the LSE, including through the participation in networks of staff engaged in policy analysis and engagement.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.



Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.

Free Speech

[The Code of Practice on Free Speech](#) outlines the responsibilities of LSE to protect and promote freedom of speech and academic freedom within the law for students, faculty, staff, and visiting speakers. It applies to all activities on LSE premises and those conducted in the name of the School or LSE Students' Union at any location. The Code confirms that LSE does not take formal positions on political or international issues but provides a platform for critical debate within the law, taking account of the various legislative requirements and the context provided by policies and procedures. Procedures are set out in the Code on how events must be arranged and conducted.