



How to Apply

Assistant Professor in Finance

Thank you for your interest in this post. You will find the following documents available to download from the vacancy summary:

- Advert
- Job Description
- Person Specification

Applications must take the form of a full **Curriculum Vitae (CV)** with a **covering letter**.

Your **covering letter** should describe briefly your achievements in research as well as, where applicable, in teaching and service and administration.

After completing your personal details online, you will need to attach your **CV** and **covering letter/material** as separate documents. In addition, **please attach electronic copies of two research papers**, one of which must be your most significant research paper, that are relevant to this post. Applications without these additional documents will not be considered.

In addition you must provide the names of three referees who you provide consent for us to approach upon application.

Please ensure you have checked your application as no corrections will be accepted after submission.

You should apply for this post using the online application form on our website. In exceptional circumstances, we may accept applications via an alternative method. If you are unable to use the online system to apply for a post, for example, if you have a disability, please contact the recruitment team to discuss alternative methods of applying for a vacancy.

Regrettably, we cannot accept any applications received after the date specified in the advert

The selection process for this post for shortlisted candidates will include an interview at the ASSA annual meeting (6-8 January 2017). We will let you know as soon as possible after the closing date whether you have been shortlisted for interview. Following the interviews at the ASSA annual meeting you may be further invited for a flyout to LSE, which will include a presentation and meetings with faculty. We will let you know as soon as possible after the interviews if you have been selected for a flyout.

We hope that you will find it easy to apply for this vacancy and we look forward to receiving your application. However, if you do have any queries about applying on the online system, or require an alternative format for the application, please e-mail hr.jobs@lse.ac.uk or contact the recruitment team at 020 7107 5205.

Thank you for your interest in the School.

Please see below for important notes to help you with the application process.



Notes for applicants

Assistant Professor in Finance

Supporting documents

The two research papers need to be attached to the post on the Supporting Documents page of the online application form. Applications without these additional documents will not be considered.

Personal details

Your personal details will remain confidential and will be used by the Human Resources Division. This data will be used for HR information and monitoring purposes only and will not be made available to the selection committee when shortlisting. It is important that it is completed as it enables us to monitor the impact of our equality policies. Some of the information you supply will be held on computer. The system is registered in accordance with the requirements of the Data Protection Act 1998 and will be used for the sole purpose of personnel management.

Submitting your application online

In submitting an online application, please bear in mind that:

- you are required to confirm that all the information you have provided is accurate
- the School may wish to check any of the details you have provided
- if successful, you will be required to provide evidence that you hold all essential qualifications as stated in the person specification before the appointment starts
- providing incorrect information or deliberately concealing any relevant facts may result in disqualification from the selection process or, where the discovery is made after an appointment, in summary dismissal.

Closing date

We accept applications until 23:59 (UK time) on the closing date of the post as published on the advertisement. Regrettably, we are unable to accept any applications received after this date and time.

Acknowledgement and notification of results

Once you have submitted your application via the online system, you will receive an automatic email confirming that your application has been received.

Amendments to and Withdrawal of Applications

If you "WITHDRAW" your application on the system, you will be unable to re-apply.

Please ensure you have checked your application as no corrections or amendments will be accepted after submission.