Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the post holder.

Job title: Wikimedian in Residence and Research visibility champion

Department/Division: Library, Digital Scholarship & Innovation Group

Accountable to: Metadata Manager

Job Summary:

The Wikimedian in Residence and Research visibility champion is responsible for championing the use of tools to improve research visibility, and for developing, promoting and integrating Wikimedia in supporting Open Scholarship at LSE and in the wider social science community. The postholder will take the lead on advocating for the benefits of Wikimedia in disseminating social sciences research and expertise to a global audience. This will include working across Wikipedia, Wikidata and Wikimedia Commons, motivating, training and advising LSE researchers and staff, running workshops, and serving as the institutional expert on Wikimedia policies and practices. The role will promote research visibility and accessibility to foster knowledge exchange, and support LSE's engagement and impact framework. This will include working with the Research Information Analyst to develop a training and advocacy programme to promote the effective use of bibliometrics and altmetric tools by researchers and staff. The postholder will also collaborate with Library staff to identify opportunities for Library collections to support social science content on Wikimedia platforms and will design and deliver training to enable Library staff to engage in this new area of work. Outreach forms a significant part of the role, both within the LSE community and in the national and international Wikimedia communities.

This post sits across the Metadata and Open Research Services teams. The Metadata team facilitates the discovery of LSE content, both within and beyond LSE systems, collaborates closely with colleagues in Open Research Services to advance LSE's Research Strategy, and manages the metadata for LSE's research outputs and a range of Library collections. The Open Research Services team is responsible for the LSE's institutional repositories, Open Access, bibliometrics, publishing advice service, open research advocacy, copyright and research data support. It is anticipated that the postholder will spend approximately 3 days a week on Wikimedia work and 2 days a week on bibliometrics.

LSE Library is organised into three service groups: Collections and Academic Services; Digital Scholarship and Innovation; and Student Experience and Service Quality. The role of the Digital Scholarship and Innovation Group (DSIG) is to develop our digital services and explore ways in which the Library can support research, learning and teaching in new ways in a digital environment. The Group is made up of five teams (Digital Library, LSE Press, Metadata, Online Systems and Services, and Open Research Services) which work closely with each other and with colleagues across the Library.

THE LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE

Duties and Responsibilities

- Design and manage a programme of activities to develop collaboration between LSE, Wikimedia UK (WMUK) and the broader Wikimedia community in support of open knowledge exchange across the social sciences.

- Motivate and support researchers to identify areas of Wikipedia, Wikidata and Wikimedia Commons that could be enriched with resources and knowledge from LSE's research outputs, particularly across under-represented areas of the social sciences. Explore connections between LSE's 2030 strategy and WMUK 'Topics for Impact' work. Organise and lead training and workshops enabling researchers to contribute to Wikimedia.

- Advocate for the use of bibliometric and altmetric tools to departments, centres and individuals across the School, and develop a training programme to support their effective use in promoting research visibility and accessibility to support engagement and impact.

- Create training resources and best practice documents that, where relevant, follow Wikimedia policies and support the use of Wikimedia platforms as a tool for research dissemination.

- Advise LSE faculty on the most effective channels for increasing research visibility, and on responsible editing of Wikipedia within Wikimedia policies. Provide guidance on Wikimedia policies for the creation and editing of biographical Wikipedia pages and on alternative methods for research dissemination. Where necessary assist with individual notability and verifiability requirements and with seeking transparent community approval.

- Encourage and assist with releasing material under open licences. Develop sustainable policies and workflows for adding research components and digital content to Wikimedia Commons, measuring impact and use across Wikipedia.

- Collaborate with Library staff to leverage the use of Library collections to support open science across Wikimedia. Design and deliver training to develop Wikimedia skills and confidence among Library staff.

- Explore new tools, techniques and technologies (such as AI) for measuring research impact and open research practices and socialise these across LSE.

- Establish and maintain relationships within LSE and in the broader Wikimedia community and explore opportunities for partnerships with external organisations. Provide information to support funding bids.

- Prepare regular reports for Wikimedia UK, as well as measuring and reporting on progress and impact within LSE, and communicating outcomes beyond LSE via blog posts, newsletters, and Wikimedia sources.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: click here

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.

May 2025