



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: IGC Senior Hub Economist for the Country Programme

Department/Division: International Growth Centre Accountable to: IGC Country Programme Director

Job Summary:

The International Growth Centre aims to promote sustainable growth in developing countries by providing demand-led policy advice based on frontier research. The IGC directs a global network of world-leading researchers and in-country teams in Africa and South Asia. The IGC works closely with partner governments to generate high quality research and policy advice on key growth challenges, focusing on four themes: state, firms, cities and energy. IGC's current partner countries include Bangladesh, Ethiopia, Ghana, India, Kenya, Liberia, Mozambique, Myanmar, Pakistan, Rwanda, Sierra Leone, South Sudan, Tanzania, Uganda and Zambia. Based at the London School of Economics and Political Science (LSE) and in partnership with the University of Oxford, the IGC is funded by the UK Department for International Development (DFID).

The IGC Senior Hub Economist (Senior HE) for the Country Programme leads on the management of country programmes from the London Hub, both in oversight of Hub Economists who are responsible for coordinating individual country programmes and also in direct engagement with a subset of country programmes. In both the oversight and direct-engagement roles, the Senior HE supports and monitors the implementation of country strategies, working closely with country teams to support and contribute to world-class research, to maximise growth policy impact, and to draw out key lessons from IGC work. The Senior HE works closely with and under the delegated authority of the Country Programme Director (CPD) to provide leadership to the Hub Economists and direct strategy and management support to CPD, including driving cross-country learning and enhancing the operational efficiency and effectiveness of the country programme as a whole. The Senior HE is expected to support the CPD in developing policy relevant analysis and recommendations based on the evidence generated through the research projects and policy engagements of the various country programmes.

As such the role carries significant accountability, autonomous, lead decision making, leadership, strategic, and line-management responsibility.

The Senior Hub Economist role requires leadership and management responsibilities, country support work and some policy-related work (e.g. writing policy notes). The exact balance of these responsibilities and the line/task management arrangements will be agreed with the Country Programme Director based on the needs of the team.



Key tasks/responsibilities:

- Support the Country Programme Director (CPD) in setting, implementing and reviewing strategy for the country programme
- Support the CPD in setting budgets and other resource allocations for country teams.
- Play a leadership role, in driving improved operational efficiency and better support to country programmes, coordinating with other hub teams (in particular hub coordinators).
- Line and/or task manage hub economists working on the country programme.
- Manage and coordinate the work of the hub economist team working on the country programme, with significant delegated decision making authority.

- Provide advice and support to LSE and IGC colleagues for the roll-out of improved Risk (including Security Risk) Management and team welfare measures.
- Support Country Economist recruitment (including shortlisting and participation in interviews as delegated by the Country Programme Director).
- Support Performance Review of Country Economists, capturing and synthesising development needs and playing a lead role in identifying and/or designing of training modules.

- Lead on the management and coordination of a subset of individual country programmes from the London Hub. For these countries,
 - a. Support the work of the Country Leaderships Teams (Country Directors and Lead Academics) in developing, implementing and monitoring the Country Strategy
 - b. Work with Country Leadership Teams and Country Economists to ensure the integration of the policy and research agendas in IGC's work programme in their respective countries, in the context of the evolving country situation.
 - c. Support the Country Leadership Team in managing the country program with all stakeholders, including government authorities, multilateral and bilateral IGC partners and other domestic stakeholders (from both public and private sectors).
 - d. Take joint responsibility with the Country Teams for programme management, including drafting work plans, terms of reference, budget management, forecasting and ensuring value for money
 - e. Collaborate actively with Country Team members in preparing the ground for country visits and IGC events

- Support and guide the hub economists for the country programme to carry out the above duties for the set of country programmes for which they are responsible.
- Contribute to and/or coordinate written outputs on research or policy, for internal or external audiences.
- Play a leadership role in facilitating, with other teams, research projects in the countries of engagement to meet country demands and priorities
- Support and coordinate the hub economists in identifying and communicating research and policy findings both within and across country programmes
- Lead on and contribute to the creation and delivery of high quality policy and research outputs. These include policy briefs, research papers, synthesis papers, and growth events for dissemination of research/analytical work.
- Take the lead in setting clear strategies and plans for the dissemination of Research and Country Programme findings
- Lead the hub economist team for the country programme in the commissioning board and project decision making processes, and on the development of small projects.
- Working with the monitoring and evaluation team, design and lead the next phase of innovation in the IGCs Monitoring, Evaluation and Learning (MEL) work, as delegated by the CPD.

**Note**

The LSE has a progressive pay structure that rewards you with annual pay increases up to a certain level as you develop in your role. We also provide for further reward past this point in the form of further pay increases based on exceptional performance.

Flexibility

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above. The post holder will be required to travel for work and must be willing to work non-standard hours, including those required by working with IGC partner countries teams in multiple and diverse time zones.

Equality and Diversity

LSE believes that equality for all is a basic human right. We actively encourage diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.