



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: LSE Fellow - Political Theory

Ref:

Department/Division: Government

Accountable to: Head of Department

Job Summary

The appointed person will contribute to teaching the Department of Government's courses on Political Theory at undergraduate and postgraduate levels and will actively contribute to the Department's research in Political Theory.

Duties and Responsibilities

TEACHING

To contribute to the scholarship and intellectual life of the School by conducting teaching which will enhance the School's high reputation as a research-led teaching institution.

To engage in teaching as determined by the Head of Department. The range of teaching duties may change from time to time. In particular, the candidate is expected to be able to contribute substantially to the following courses:

[GV262](#) Contemporary Political Theory

And two of the following MSc courses:

[GV408](#) Contemporary Disputes about Justice

[GV498](#) Multiculturalism

[GV4B7](#) The Liberal Idea of Freedom

To take responsibility for the quality of teaching delivered and as necessary seek further training, guidance and skills development to ensure that standards are maintained and improved.

To engage all students in class to ensure active participation and learning. Monitoring student participation and identifying where individual intervention or support is required. Identify the learning needs of students and defining appropriate learning objectives.

To accept responsibility within the School; this involves departmental administrative responsibilities in



respect of student services, student recruitment and advice as well as participating in aspects of School governance on School committees.

To act as an academic adviser to undergraduate and postgraduate students allocated by the Head of Department and providing pastoral care.

To supervise students for their end of year dissertation, participating in dissertation workshops throughout the year and referring supervisees to expert advisors where appropriate.

To hold regular office hours (at least two per week).

To mark practice essays, assessed essays and exam papers during the academic year; and marking dissertations.

To participate in regular teaching meetings, with academics and administrators. Managing academic administration arising from teaching responsibilities – e.g. undertaking class preparation; formative and summative marking; providing student feedback; recording student class attendance on a weekly basis using the online system LSE for You; recording marks for assessed work and failure to submit work; providing an end of term report on each student, with guidance as required.

To proof-read and contribute to exam paper production and organise exam script distribution and collation of marks to/from markers, as appropriate.

To undertake examination-related duties, such as invigilation and script marking, as required.

RESEARCH

Developing a research programme and publication record. Publication of research in books and articles in refereed journals is particularly encouraged. Participating and contributing to the research life and culture in the Department including the annual programme of research seminars.

Note

The LSE has a progressive pay structure that rewards you with annual pay increases up to a certain level as you develop in your role. We also provide for further reward past this point in the form of further pay increases based on exceptional performance.

Flexibility

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

Equality and Diversity

LSE believes that equality for all is a basic human right. We actively encourage diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.