



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: LSE Fellow (Band 6)

Department/Centre/Institute: Accounting

Accountable to: Head of Department

Job Summary

The post holder will contribute to the scholarship, education, and intellectual life of the Department of Accounting at LSE by conducting research and teaching that enhances the School's reputation as a globally leading institution for scholarship and education in the social sciences. With appropriate mentoring from the Department, the post holder will help improve our students' educational experience whilst developing their own research career.

Duties and Responsibilities

- Contributing to the scholarship, education, and intellectual life of the Department by conducting research and teaching that enhances the School's reputation as a globally leading institution for scholarship and education in the social sciences with appropriate mentoring from the Department.
- Developing a research programme and publication record, e.g. through publications arising from the PhD or post-doctoral research.
- Supervising, teaching and examining undergraduate and/or master's level students through lectures, seminars, course work and/or tutorials.
- Identifying learning needs of students; helping to define learning objectives and to provide appropriate support.
- Acting as an academic advisor (mentor), including with regard to long essay writing, and providing pastoral care.
- Holding regular Advice and Feedback (Office) hours.
- Providing formative and summative feedback on assessments.
- Undertaking examination-related duties, such as exam and dissertation/long essay marking.
- Participating in regular teaching meetings, with academics and administrators, with appropriate mentoring.
- Managing academic administration arising from teaching responsibilities – e.g. class preparation and marking, with guidance as appropriate.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

**Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.