



THE LONDON SCHOOL
OF ECONOMICS AND
POLITICAL SCIENCE ■



Terms of Reference

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Country Economist Rwanda

Department/Division: International Growth Centre

Accountable to: Country Director Rwanda and Country Programme Manager IGC Hub

Job Summary

The International Growth Centre (IGC) aims to promote sustainable growth in developing countries by providing demand-led policy advice based on frontier research. The IGC directs a global network of world-class researchers in economics, political economy and related disciplines, and a set of 15 country teams across Africa and Asia. Based at LSE and in partnership with the University of Oxford, the IGC is initiated and funded by DFID.

The IGC has Country Economists based in its partner countries which currently include Bangladesh, Ethiopia, Ghana, India, Liberia, Mozambique, Myanmar, Pakistan, Rwanda, Sierra Leone, South Sudan, Tanzania, Uganda and Zambia. There may be upcoming vacancies in other IGC countries, so qualified candidates will also be considered for a reserve pool for all countries.

Country Economists represent the IGC country team locally. They report to the IGC's Country Director, and work with the country leadership team (Country Director and Lead Academic) to implement the country strategy.

The IGC Rwanda's work is built around four thematic areas: Taxation and Public Finance; Firm Productivity and Export-Promotion; Urbanisation; and Agriculture, Mining, and Energy. Country Economists support research projects in these areas by forming a bridge between senior policymakers in their country of work and academic researchers from top international research institutions. This requires a highly pro-active approach, utilisation of advanced economic research skills and policy knowledge in their area of focus, and a passion and skill for impacting policy. Country Economists also lead many administrative, management, and reporting tasks to ensure and monitor the efficient, timely, and appropriate delivery of outputs.

Duties and Responsibilities

1. Under the direction of the Country Leadership Team and/or senior researchers, conduct policy analysis and research, drawing on international literature, economic theory, local knowledge, and data analysis, including use of STATA.
2. Create and contribute to documents that effectively communicate IGC research findings (in English); *For example, writing and editing policy briefs, policy research papers, and blog posts.*
3. Build and support relationships with appropriate government stakeholders, to identify policy demands and research gaps, and to effectively communicate findings to influence policy.



4. Keep informed about key government policies, research, and activities of other donor partners (e.g. DfID) relevant to the IGC's work in Rwanda.
5. Develop new research opportunities;
For example, by identifying and contacting appropriate researchers, exploring data availability, and conducting preliminary analyses.
6. Provide in-country support to lead researchers;
For example by providing information on the local context, mobilising requisite data, engaging key in-country stakeholders, and facilitating visits and dissemination events.
7. Manage project administration, timelines, and budgets in conjunction with the IGC Hub and in line with IGC Hub and DfID requirements;
This includes drafting country work plans and researchers' terms of reference; budget management, forecasting, and ensuring value for money; and ensuring efficient and timely implementation of each project.
8. Provide regular reports on projects to support monitoring, evaluation, and learning, in line with the IGC Hub and DfID's reporting requirements.
For example, evidencing and explaining project impacts, highlighting and explaining project challenges.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.