



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the post-holder.

**Job title:** Research Officer, Kuwait Programme

**Department/Division:** Middle East Centre

**Accountable to:** Director, Kuwait Programme

### Job Summary:

The Research Officer will produce independent original research on one or more of the Kuwait Programme's ten research themes and also contribute to the wider activities of the programme and the Middle East Centre. This is a 12 month appointment. Funding will be provided for fieldwork and dissemination.

### Duties and Responsibilities

#### Range of Research Activities and Responsibilities

- Developing own programme of research on one or more of the Kuwait Programme's ten research themes, applying appropriate methodologies.
- Designing and conducting fieldwork in Kuwait.
- Presenting research at events within LSE and externally, including at academic conferences.
- Writing up research for publication by the Middle East Centre and in peer reviewed journals.
- Promoting and disseminating widely own research and that of the programme, including travelling to Kuwait to do so.
- Initiating and sustaining links with colleagues and external parties to promote awareness of the research and programme, and foster collaboration.
- Making a strong contribution to the research environment of the Middle East Centre

#### Activities relating to administration and management and/or School service may include:

- Playing a constructive role in the life of the Middle East Centre
- Assisting with the organisation of the programme and contribute to Middle East Centre activities

All of the above subject to the contractual obligations imposed by the external funding agency and with the agreement of the grant-holder, Principal Investigator and/or Head of Centre.

### Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate. The post holder will be required to work full-time in the Middle East Centre. Travel to Kuwait will be required.



THE LONDON SCHOOL  
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**Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

**Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

**Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.