



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title: LSE Fellow in International Relations (US foreign policy and politics)**

**Ref: 68727**

**Department/Division: International Relations (IR) Accountable to: Head of IR Department**

### Job Summary

The Department of International Relations proposes to appoint an LSE Fellow in International Relations from 1 September 2017 (25 months fixed-term, until 30 September 2019) with the potential for annual renewal for a maximum appointment of three years. The Department is seeking to appoint a candidate with research expertise and teaching experience on foreign policy analysis and the United States. The successful candidate will be someone with relevant teaching experience and a promising research profile.

For further details of the post, please contact Professor Peter Trubowitz [p.trubowitz@lse.ac.uk](mailto:p.trubowitz@lse.ac.uk).

### Duties and Responsibilities

#### Teaching

- Contributing to the scholarship and intellectual life of the School by conducting teaching which will enhance the School's high reputation as a research-led teaching institution.
- Leading BSc and MSc classes and seminars for Foreign Policy Analysis (IR202/IR411).
- Leading BSc and MSc classes and seminars for American grand strategy (IR317/IR448).
- Acting as academic adviser to BSc, General Course and MSc students and providing pastoral care.
- Providing guidance to MSc academic advisees for their end of year 10,000-word dissertation, and referring advisees to colleagues with relevant expertise where appropriate.
- Holding regular office hours (at least 2 per week).
- Marking formative essays, assessed essays and examination papers during the academic year; and marking dissertations.
- Contributing to setting of examination papers and organising examination script distribution and collation of marks to/from markers and other examination-related duties, as required.
- Participating in regular teaching meetings with academic in charge of the courses.
- Identifying learning needs of students and defining appropriate learning objectives.

#### Research

- Developing a research programme and publication record – eg through publication(s) arising from the PhD.



- Contributing to the intellectual life of the International Relations Department by actively participating in research-related seminars and events.

#### **Administration**

- Managing academic administration arising from teaching responsibilities.

#### **Note**

The LSE has a progressive pay structure that rewards you with annual pay increases up to a certain level as you develop in your role. We also provide for further reward past this point in the form of further pay increases based on exceptional performance.

#### **Flexibility**

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

#### **Equality and Diversity**

LSE believes that equality for all is a basic human right. We actively encourage diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

#### **Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.