



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title: Assistant Professorial Lecturer in Environmental Geography**

**Department/Division: Geography & Environment Accountable to: Head of Department**

### Job Summary

An assistant professor lectureship, within LSE's Education Career Track, to deliver excellence in course design, inspirational teaching, delivery and management, a demonstrable contribution to student learning and advice, and a strong contribution to departmental educational, administrative and collegial activities. This will entail course level leadership of teaching, administration, assessment and support to students on courses involving the teaching of biophysical environment and human-biophysical interactions and the organisation and provision of experiential learning activities with departmental students.

### Duties and Responsibilities

#### Teaching

- Contribute to the intellectual life of the School by engaging in outstanding and innovative quality core or specialist teaching
- Design coherent, outcomes-based teaching and learning that responds to the particular challenges of a course
- Production and management of high quality learning resources. Support student learning through the effective use of technology
- Lead on the monitoring and enhancement of the quality of the teaching on courses and the development of its teaching staff
- Coordinate academic advising on courses, including holding course-level weekly office hours during term-time
- Communicate effectively with the student cohort, promoting clear information about courses and resolving student queries
- Design appropriate assessment for courses, where this develops knowledge and skills appropriate to student progression
- Coordinate formative and summative assessment processes, including assignment setting; communication with students; marking and assessment; evaluation of feedback provision
- Organise and run initiatives to expand the Department's provision of experiential learning for geography and environmental students. This might include field-trips and other off-campus educational activities



### **Departmental contribution**

- Make a significant contribution to student recruitment, widening participation and student support initiatives, liaising both with colleagues and with relevant organisation bodies within LSE.
- To work co-operatively with academic staff on all teaching and education related matters, as appropriate to the role
- Share good practice with department colleagues such as in reviewing and monitoring of the course syllabus, teaching, resources and content as part of the department's and the School's on-going commitment to improving teaching
- Foster departmental collegiality and fulfil obligations to the Head of Department and colleagues, in particular, those related to developing disciplinary and interdisciplinary teaching within the department
- Attending and participating in departmental meetings and research/ teaching cluster meetings
- Acting as a member of departmental, inter-departmental or School committees, e.g. exam boards and sub-boards
- Participating in departmental hiring searches and making shortlisting recommendations for new members of academic staff especially in relation to teaching
- Acting as personal adviser to students and providing pastoral care

### **Development**

- Engage in (inter)disciplinary, professional and educational research and / or development / publication of educational materials / textbooks as required to support the department's teaching activities, emphasising reflective pedagogy as appropriate
- Extend, transform and apply knowledge from external activities to teaching
- Benchmark the course, and wider departmental provision, against that of peer departments in order to inform course review and departmental strategy
- Actively seeking and pursuing training in teaching technology and practice, for example by undertaking where necessary the PGCertHE to associate level

### **Note**

The LSE has a progressive pay structure that rewards you with annual pay increases up to a certain level as you develop in your role. We also provide for further reward past this point in the form of further pay increases based on exceptional performance.

### **Flexibility**

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

### **Equality and Diversity**

To uphold the School's commitment to equality of respect and opportunity, as set out in the [Ethics Code](#), we will treat all people with dignity and respect, and ensure that no one will be treated less favourably because of their role at the School, age, sex, disability, gender identity, race, religion or belief, sexual orientation, marriage and civil partnership, pregnancy and maternity, or social and economic background. For the full Equity, Diversity and Inclusion policy statement, please see the [EDI website](#)

### **Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.