



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title:** Research Officer

**Department/Division:** LSE Health

**Accountable to:** LSE Health Director

### Job Summary

LSE is a leading social science institution with some of the greatest global impact. Our researchers are world-leading thinkers on critical issues.

LSE Health is a multidisciplinary centre drawing expertise from several areas. In particular, the group contains economists, health economists, health services researchers, econometricians, clinicians, public health experts, and behavioural scientists.

The Research Officer will be involved in various teams of researchers with ongoing projects related to the economics of health systems, access to health care, the regulation and economics of digital health applications, and medicines regulation and access. The successful candidate will be responsible for delivering high quality research work, while managing competing deadlines and demands. The Research Officer will also be involved in additional tasks as specified by the Director of LSE Health. The position involves an initial appointment of two years with possibility of extension based on performance during the initial contract period.

### Duties and Responsibilities

#### Range of Research Activities and Responsibilities

- Conducting research projects or programmes either independently or in a team.
- Demonstrating the ability to analyse and research complex ideas, concepts or theories and applying appropriate methodologies.
- Designing and conducting field-work.
- Contributing to the formulation of peer reviewed research grant proposals.
- Writing up research for publication in a variety of modes including peer reviewed journals.
- Initiating and sustaining links with external bodies to foster collaboration.
- Presenting research papers at conferences.
- Organising conferences, seminars and workshops.
- Contributing creative solutions to research challenges.



- Provide analytical inputs (data work and modelling) to the ongoing work that is being carried out by senior researchers at the department (as mentioned above);
- Support the teams of researchers within LSE Health in drafting sections of research papers, as well as submitting them to relevant research outlets;

**Activities relating to administration and management:**

- Playing a constructive role in the life of the Centre.
- Provide training and supervise junior research staff (e.g. occasional research assistant) so as to provide timely and efficient support to the wider research team.
- Organize webinars/presentations to showcase work in progress as well as finalized work;
- Act in accordance with and promote School values, including Equity, Diversity and Inclusion (EDI), Ethics and Environmental Sustainability.
- Adhere to appropriate Health and Safety policies and School regulations/policies.

**Flexibility**

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

**Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

**Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

**Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.