How to apply and notes for applicants

LSE Doctoral Training Partnership
ESRC Postdoctoral Fellow (PDF)

LSE is a diverse and inclusive community, committed to fair and equitable treatment of all staff, students and job applicants. We welcome candidates with a wide range of skills and qualifications. If you wish to apply for this post, and consider that you meet the selection criteria for this post, please select the 'apply' button at the bottom of the page and follow the application process instructions.

Application Process

Applications must include the following attachments:

1. LSE ESRC PDF Application Form 2023
2. Case for Support (maximum six sides of A4)
3. LSE ESRC PDF Justification of Resources Form 2023 (maximum two sides of A4)
4. CV (maximum two sides of A4)
5. List of Publications cited in your proposal
6. Workplan (maximum two sides of A4)

Please also include the following attachments if applicable to your research proposal:

7. Data Management Plan – mandatory where new datasets will be generated as part of the fellowship (maximum three sides of A4)
8. Overseas Institutional Letter of Support – mandatory if you are intending to visit an overseas institution as part of the fellowship (maximum one side of A4)
9. Project Partner Letter of Support – mandatory if you are intending to work with a project partner (maximum one side of A4 per partner)

Please refer to the LSE ESRC PDF Call Specification 2023 for more details on what is required within each of these attachments.

Please also refer to the Job Description and Person Specification and the LSE ESRC PDF Call Specification 2023 document (all available on the LSE e-recruitment system). These documents outline the main duties and responsibilities of the post along with the respective assessment criteria.

Please note that under the LSE DTP process of recruitment candidates do **not** supply the following documents, these will be requested and processed by the LSE directly and collated internally:

1. Referee Statement (references will need to be returned by last week of March 2023)
2. Head of Department statement of support
3. Mentor statement and CV

Considerations when submitting your application

- You will be required to confirm that all the information you have provided is accurate
- The School may wish to check any of the details you have provided
- If successful, you will be required to provide evidence that you hold all essential qualifications as stated in the person specification before the appointment starts

- Providing incorrect information or deliberately concealing any relevant facts may result in disqualification from the selection process or, where the discovery is made after an appointment, in summary dismissal

In exceptional circumstances, we may accept applications via an alternative method. If you are unable to use the online system to apply for a post, for example if you have a disability, please contact the HR Division to discuss alternative methods of applying.

Personal details

Your personal details will be used to monitor the effectiveness of our recruitment processes. We ask for this information to ensure recruitment advertising is appropriately placed to encourage applications from under-represented groups and also to help the organisation understand the needs of its applicants.

Your personal details will be held for equal opportunities monitoring purposes. The collection of this data is important to LSE because it enables us to monitor the impact of our policies on all staff. Any information you choose to share with us will be treated with complete confidentiality and will not be made available to the selection committee for any part of the recruitment process.

For successful candidates, the information provided will be stored on the HR database. Some information will be shared with other LSE databases for general administration purposes. Information supplied in statistical returns to government, funding or other organisations will be anonymised.

Closing date

It is essential that you have submitted your application on the system by 16:00 UK time on the closing date. Regrettably, we are unable to accept late applications.

Acknowledgement of application

When you have submitted your application online, you will receive an automated reply confirming receipt of your application email. You will then be able to log onto the system, using your username and password to check the progress of your application.

Due to the volume of applications received, we regret that we are unable to provide feedback.

Revisions or amendments to applications

Once you have submitted your application via the Online Recruitment System we are unable to accept any changes or amendments. Therefore please ensure you have checked your application thoroughly.

Withdrawing of applications

Any applicants withdrawing from the process need to officially withdraw their application on the HR system and email the PhD Academy.