



Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted **solely** on the extent to which they meet these requirements.

Job title: Policy Fellow, European Cities Programme

Department/Division: LSE Cities

Accountable to: Ben Rogers, Director, European Cities Programme

Competency	Criteria	E/D
Knowledge & experience	A Masters or equivalent experience in urban studies or related field	E
	Extensive knowledge of urban governance and policy	E
	Experience of working with European city governments and networks to influence policy and practice	E
	Strong analytical skills with the ability to produce high-quality analysis in a timely manner, including the ability to analyse and research complex ideas and apply appropriate methodologies	E
	Experience and knowledge of project management, including the contribution of other project team members, reporting and monitoring and evaluation	E
	Experience of managing external partnerships	D
	Experience in line management.	E
	Experience working in a multi-stakeholder environment	E
	Experience in researching 'markets' for policy and education provision	D
	Experience writing philanthropic funding applications	D
Communication	Excellent use of written and spoken English	E
	Excellent communication skills, both written and oral, with the ability to communicate technical sustainability issues to a diverse audience including producing reports and briefing documents, blogs and commentaries	E
	Demonstrated ability to inform the design and implementation of research and utilize research findings with wider stakeholders.	E



Teamwork and motivation	Self-starter and proven record of high motivation and drive Willingness to work as part of a team within LSE Cities	E E
Other	Located near or in London from beginning of the job.	E

E – Essential: requirements without which the job could not be done.

D – Desirable: requirements that would enable the candidate to perform the job well.