



Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted **solely** on the extent to which they meet these requirements.

Job title: Senior Policy Fellow (Finance Ministries)

Department/Division: Grantham Research Institute on Climate Change and the Environment
Accountable to: Distinguished Policy Fellow, Nick Godfrey

Criteria	E/D
Knowledge & Experience	
At least a Master's degree or equivalent in economics, development economics, climate policy or closely-related field.	E
Extensive experience working with senior decision-makers in finance ministries and/or economic ministries, or within international financial institutions, in low, middle, and high-income countries.	E
Proven track record of conducting and publishing, including as lead author, high-quality and user-oriented analysis on the economics of climate action or public and international financing for climate action in a policy context.	E
Extensive experience in planning, initiating and managing policy-oriented and complex international programmes or projects, including both decision-makers and researchers.	E
Extensive experience of gaining financial support, monitoring and reporting for programmes and projects.	E
Experience of organising engagement activities, including conferences, workshops and roundtables.	E
Ability to work effectively with others at all levels of seniority, including ministers and senior officials both nationally and internationally.	E
Proven ability to rapidly develop and maintain international networks of professionals in climate, finance, and development in the public, private and third sectors.	E
Experience and knowledge of project management, project management systems and software, including management of the contribution of other project team members.	E
Experience of convening and managing a large group of technical experts.	E
Experience of using and / or leading quantitative economic analysis and modelling for climate action.	E
Communication	



Excellent communication skills, both written and verbal , in English with the ability to communicate technical issues to a non-technical audience.	E
Teamwork and motivation	
Willingness to work as part of a team within internal and external stakeholders..	E
Ability to manage a project team of Policy Fellows and Policy Analysts.	E
Ability to work under limited supervision.	E

E – Essential: requirements without which the job could not be done.

D – Desirable: requirements that would enable the candidate to perform the job well.