



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Research assistant

Department/Division: Centre for Economic Performance
Accountable to: Dr Guy Michaels

Job Summary

The position involves work on the consequences of growing up in a slum in Victorian Britain. The work requires strong skills in economics, preferably at the MSc level, as well as excellent programming skills. The ideal candidate will demonstrate keen interest in the subject, attention to detail, and a strong capacity for independent supervised work. The work involves cleaning and analysing data on site at the Centre for Economic Performance in the London School of Economics, so it cannot be done remotely. The work may also involve searching for relevant archival materials in other locations in the UK. This is an exciting opportunity to get hands-on experience with applied research. Specific position requirements are listed below.

Duties and Responsibilities

- Identifying appropriate methods of investigation or analysis according to data and objectives.
- Digitizing and geocoding historical data.
- Cleaning and preparation of data. Matching data from different datasets.
- Interpreting and analysing patterns or trends in data, preparation of tables and figures and the use of econometric analysis.
- Conveying complex conceptual ideas or complex information which may be highly detailed, technical or specialist.
- Performing literature reviews.
- Identifying and reviewing relevant sources.
- Assisting in the writing of academic papers.
- Obtaining data and resolving data issues with outside data providers, dealing with licensing issues.
- Carry out administrative duties required by projects and project reporting.
- Demonstrating a knowledge of theory, methods and practice and demonstrating development through acquisition of relevant skills and competencies.

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the demands of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.



Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.