



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Research Officer

Department/Division: LSE Health – Global Health Initiative / Health Policy Department

Accountable to: Dr Mylène Lagarde

Duration: 2-3 years

Starting: October 2024

Project Summary

We are seeking a full time Research Officer to support the work on several on-going research projects at the intersection of health economics and development economics, mostly drawing on randomised evaluations. One of the main projects will be the randomised evaluation of a school health programme implemented by an NGO in Zambia. The evaluation has received funding from USAID DIV and the MRC and is implemented in collaboration with economists in Zambia and in the US. The RA will also have opportunities to work on other projects related to the demand and supply of healthcare services in low- and middle-income countries.

Job Summary

As the Research Officer, you will be based at the Department of Health Policy at the LSE, working across all aspects of research projects. You will be expected to travel (to Zambia and other countries, depending on project needs) regularly to support the progress of research, as required: piloting of tools; preparation of fieldwork (including training enumerators); liaising with local partners and implementers; presenting results, etc. The successful applicant will participate in all aspects of the work, particularly around planning and execution of field activities and data analysis.

This role is ideal for an ambitious and hard-working person with a quantitative background, seeking to gain hands-on experience across the full research process. It offers a perfect learning opportunity to further develop research skills whether you would like to build your own research portfolio through a PhD, join NGOs/donors in management posts, or continue developing your research portfolio. You will join an existing team of friendly and supportive colleagues, in a growing research group, and a diverse department.

Duties and Responsibilities

- **Research**
 - Demonstrating the ability to analyse and research complex concepts and support the research team in identifying appropriate methodologies
 - Working with the research team to develop research and data collection protocols through conducting literature reviews, qualitative research, etc.
 - Designing and conducting pilot studies, effectively communicating and reporting field observations, and fine-tuning research design components
 - Contributing creative solutions to research challenges



- Designing data collection and research management protocols and ensuring that all team members adhere to them
- Conducting data cleaning and analysis, in Stata and R, including high frequency data quality checks during data collection, creating final cleaned datasets, and conducting appropriate analyses
- Producing publication-quality tables and charts and writing up research for publication in peer reviewed journals
- Preparing for and disseminating research results to a range of audiences, including through academic conferences, policy briefs, and reports
- Supporting all other phases of research as needed, such as pre-registrations, analysis plans, IRB submissions, organising research or policy workshops, and developing peer reviewed research grant proposals
- **Fieldwork**
 - Assisting with creating and reviewing questionnaire design and coding (usually in SurveyCTO)
 - Planning and managing day-to-day research activities. This includes training, and supervising both field-based and data operations teams, and monitoring data collection quality
- **Project management**
 - Providing regular updates to the PIs through weekly meetings, handling the agenda and summarising meeting takeaways, and tracking project progress through tools such as Asana
 - Working with the study PIs and data collectors to ensure adherence to IRB approved protocols and procedures, including overseeing data management
 - Supporting reports to funders on project progress
 - Supporting development of future funding applications

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

Ethics Code

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.



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