



Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted **solely** on the extent to which they meet these requirements.

Job title: IGC Policy Economist (Cities)

Department/Division: International Growth Centre
Accountable to: Head of Cities that Work

Competency	Criteria	E/D
Knowledge and experience	Demonstrated understanding of policy-relevant economic research.	E
	Possession of a MSc/MPA/MPP degree in economics, public policy/administration, development economics, or a related discipline by date of application.	E
	Demonstrated expertise and interest on economic issues related to cities and urbanisation. In particular, those in high demand from policymakers in developing countries, for example, urban land use planning, informal settlement upgrading, waste management and local revenue mobilisation.	E
	Experience of programme or project management	E
	Experience of coordinating research or policy projects and supporting policy dialogue.	D
Communication	Experience in the delivery of policy events and conferences.	D
	Ability to construct clear and concise arguments to facilitate the translation of research into policy recommendations.	E
Teamwork and motivation	Evidence of excellent written and oral communication skills, in particular evidence of explaining technical information to non-specialist audiences.	E
	Demonstrated ability to work as part of a	E



	<p>team, preferably in a developing country context.</p> <p>Ability to work with a range of teams across a large and complex organisation</p> <p>Experience of having worked with virtual teams and/or on projects with team members in multiple locations</p>	<p>E</p> <p>D</p>
<p>Liaison and Networking</p>	<p>Willingness to travel to Africa, South Asia and Middle East frequently and engage with stakeholders in these regions.</p> <p>Demonstrated ability to interact with policymakers, such as past work with government officials, NGOs, think tanks and aid agencies.</p> <p>Ability to contribute to networking by identifying key people to foster working relationships with.</p>	<p>E</p> <p>D</p> <p>D</p>
<p>Planning and organisation</p>	<p>Demonstrated ability to plan and organise own workload in order to consistently meet deadlines, often under pressure.</p> <p>Evidence of the ability to work independently as a dynamic self-starter.</p> <p>Evidence of attending to detail while producing timely work.</p> <p>Demonstrated ability to prioritise and manage multiple projects.</p> <p>Demonstrated ability to work with others to organise events such as policy conferences, stakeholder workshops and research/policy seminars.</p>	<p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>D</p>

E – Essential: Requirements without which the job could not be done.

D – Desirable: Requirements that would enable the candidate to perform the job well.