



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title: LSE Fellow**

**Department: Philosophy, Logic and Scientific Method**

**Accountable to: HoD**

### Job Summary

The postholder is expected to deliver excellent teaching at both undergraduate and master's level, with teaching on more advanced courses being research-led. They will take responsibility for and be able to contribute substantially to courses on topics in Philosophy of Science, Introductory and Intermediate Logic, and Set Theory & Further Logic. Being able to contribute to a course in Evidence and Policy is desirable. The post also permits substantial time for research, and the post-holder will be expected to contribute to the research culture and intellectual life of the department in their areas of specialization. Successful candidates will have a developing, high-quality research record, excellent communication and presentation skills, including in small-group and online settings, and be able to provide effective mentoring and support to students. They should have the ability to work in partnership with fellow teachers.

### Duties and Responsibilities

#### Range of Research Activities and Responsibilities

- Contribute substantially to courses in Philosophy of Science, Logic, and Set Theory & Further Logic, including teaching at the Master's level.
- Potentially contribute to a course in evidence and policy.
- Advancing high-quality research in their area of specialization.
- Contributing to the scholarship and intellectual life of the School by conducting teaching and research which will enhance the School's reputation as a research-led teaching institution, with appropriate mentoring from the Department.
- Supervising, teaching and examining undergraduate and master's level students through lectures, seminars, course work and tutorial.
- Identifying learning needs of students; helping to define learning objectives and to provide appropriate support.
- Acting as a personal tutor and providing pastoral care.
- Supervising personal tutees for their end of year dissertation, participating in dissertation workshops throughout the year and referring supervisees to expert advisors where appropriate.
- Holding regular office hours for students on the course (at least 2 hours per week).
- Providing formative and summative feedback on assessments.
- Undertaking examination-related duties, such as exam and dissertation marking, as required.
- Participating in regular teaching meetings, with academics and administrators involved in the course, with appropriate mentoring.
- Managing academic administration arising from teaching responsibilities – e.g. class preparation and marking, with guidance as required.



### **Flexibility**

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

### **Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

### **Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

### **Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.